| **Activity** | **Speaker** | **Audio Visual** |
| --- | --- | --- |
| All guests and family seated | Entry instructions (carry in, coffin in situ, etc) | Music 1: Title, Artist |
| Introduction | Celebrant Name |  |
| Reading | Speaker Name |  |
| Eulogy | Speaker Name |  |
| Tribute | Speaker Name |  |
| Tribute | Speaker Name |  |
| Tribute | Speaker Name |  |
| Tribute | Speaker Name |  |
| Introduction | Celebrant Name | Final words: Last 20 or so words before the slideshow is to be played, so the AV person can listen out for them. |
| Reflection slideshow |  | Slideshow, including Song Title, Artist |
| Committal | Celebrant Name |  |
| Conclusion | Celebrant Name | Final words: Last 20 or so words before the closing music is to be played, so the AV person can listen out for them. |
| Closing music | Committal instructions (lower catafalque, close curtain, wheel out, etc) | Music 2. Title, Artist |

You can insert further rows in this table for other activities (more speakers, more music, etc) by highlighting a row, right clicking, and pressing Insert Rows